



Learning Outcomes Assessment via Electronic Portfolios

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Abstract

AU :1

Accreditation agencies both institutional and professional (such as the American Library Association) have asked educators to demonstrate student learning outcomes for every academic program that they are assessing, and that they use the data gathered for continuous improvement of programs. This chapter reports on the development of an electronic portfolio (ePortfolio) structure for accomplishing an assessment process within a school of library and information science. From the student side, the portfolio prompts them to select work that they feel is their best effort for each program outcome such as “assist and educate users.” From the faculty side, all items for a given outcome can be downloaded and assessed quantitatively and qualitatively so as to arrive at an understanding of how well the program as a whole is doing, with sufficient detail to guide specific improvement decisions. During design, researchers employed a sequential qualitative feedback system to pose tasks (usability testing) and gather commentaries (through interviews) from students while faculty debated the efficacy of this approach and its place within the school’s curricular structure. The local end product was a usable portfolio system implemented within a course management system (Oncourse/Sakai). The generalizable outcome is an understanding of key elements necessary for ePortfolios to function as a program-level assessment system: a place for students to select and store artifacts, a way for faculty to access and review the artifacts, simple aggregations of scoring and qualitative information, and a feedback loop of results into program design for improved student learning.

Keywords: Program evaluation; accreditation; electronic portfolios; student learning outcomes assessment; professional education

AU :2

I. Introduction

One of the most significant movements in higher education over the past 20 years has been an increased emphasis on accountability in terms of assessment and outcomes measurement. No longer could institutions base reporting and

1 rankings on quantities of inputs or resources, such as student-faculty ratios,
3 percent of faculty possessing the Ph.D., grade point averages of applicants,
5 or numbers of enrollees. Instead, federal, state legislative, and popular
7 (consumer) sentiment turned towards asking what colleges and universities
9 were accomplishing with and for their students: namely outcomes, not
11 outputs. The US Department of Education, which recognizes accrediting
13 agencies, began requiring that the institutions and programs they review
15 document the evaluation of student learning outcomes with assessment in
17 order to have a record of data-driven improvements. This was based on
19 longstanding guidelines (from 1965), and formalized in amendments to US
21 federal law that was passed in 2008.

23 Assessment itself has always been a vital part of academia in two
25 important ways: individual accomplishment on specific tasks (papers,
27 projects, tests: assignments and course grades) and the success of graduates
29 (employment and subsequent accomplishments). These were individually
31 oriented assessments, with little explicit linkage between the two. Professors
33 assessed in-course performance, and program chairs (and marketers) cared
35 about how their graduates fared.

37 A new component in assessment focused on something broader than
39 the individual student, and was more closely tied to how a program
41 worked, namely how a *program* is doing overall, in terms of students'
accomplishing specified outcomes. For example, individual students may
pass or fail a general exam. If many fail, there is a program-level problem. It
may be an incorrect exam that does not measure what the program aims to
produce (deficient measurement), or it could be poor preparation of
students (deficient education). In an assessment feedback loop, either the
measure would be changed, or faculty would look to see where they are not
covering, or emphasizing, or integrating, the desired knowledge, skills, or
competencies.

31 **II. Library and Information Science Education Assessment**

33 For schools of library and information science (LIS), in the United States,
35 Canada, and Puerto Rico, accredited to offer masters degrees by the
37 American Library Association (ALA), the assessment component is expressed
in the Standards for Accreditation as follows:

39 I. Mission: (subsection 3)

41 Within the context of these Standards each program is judged on the degree to which it
attains its objectives. In accord with the mission of the school, clearly defined, publicly
stated, and regularly reviewed program goals and objectives form the essential frame of

1 reference for meaningful external and internal evaluation. The evaluation of program
goals and objectives involves those served: students, faculty, employers, alumni, and
2 other constituents.

3 II. Curriculum: (subsection 7)

4 The curriculum is continually reviewed and receptive to innovation; its evaluation is used
5 for ongoing appraisal, to make improvements, and to plan for the future. Evaluation of
the curriculum includes assessment of students' achievements and their subsequent
6 accomplishments.

7 VI: Students: (subsection 6)

8 The school applies the results of evaluation of student achievement to program
9 development. Procedures are established for systematic evaluation of the degree to which
a program's academic and administrative policies and activities regarding students are
10 accomplishing its objectives.

(American Library Association, 2008)

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13 Within ALA's framework of master program content (e.g., organization
of information, research competence, user education) each program
14 determines its own mission and student learning goals, decides how to
measure attainment, and documents what it does with the results. Outcomes
15 for students in a particular program will combine the essence of librarianship
with the mission of that particular institution. Measurement needs to
16 be valid, reliable, and feasible. That is, the methods of measuring need to be
true to the desired outcomes, provide consistent information, and not
17 overburden those who participate.

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20 Program-level assessment of student learning means aggregating data
from direct and indirect measures of student learning. In the early 2000s, LIS
21 programs primarily employed indirect measures as a measure of program
assessment (Applegate, 2006). Indirect measures included such things as exit
22 surveys or interviews, placement rates, student evaluations of teaching, and
cumulative GPAs (see Palomba & Banta, 1999).

23
24
25 Measures are "direct" when they provide specific, detailed, and valid
measurements of student knowledge and skills. These methods such as tests,
26 projects, and observed demonstrations are very common within courses as the
means to assess individuals (Suskie, 2009). Other direct measures can be
27 added at the program level, such as national standardized exams, local
comprehensive exams, capstone projects, or summative presentations.

35 36 **A. Portfolio Assessment**

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39 A portfolio consists of an individual's collection of artifacts—projects, papers,
observer evaluations, personal reflections, etc. While some portfolio designs
include student reflections on their learning (which are indirect measures as
40 far as examining actual skills or knowledge) the idea of a portfolio is
41

1 fundamentally oriented toward *direct* measurement. In addition, a portfolio
lifts individual papers, projects, and internship supervisor observations out of
3 the context of individual courses. Each student's portfolio can not only include
materials generated for courses but also for extracurricular activities,
5 internship placements, or other program requirements such as comprehensive
exams. The sum of all these items can represent the program as a whole in a
7 way that the contents and measurement of an individual course cannot.

In addition, creating a portfolio as such—particularly one oriented
9 around *program goals* rather than a checklist of courses—is a process that itself
shows each student how to see the program as a whole instead of as an
11 accumulation of graded credit hours. This is a powerful consideration in
library science programs. Most programs provide great flexibility to
13 students, due to the diversity of student backgrounds and the many career
paths available in the field, but yet the aim is to have “coherent [emphasis
15 added] programs of study” as stated in ALA's standards (IV.4).

Portfolios have been widely adopted for a variety of purposes by
17 educators over the past twenty or so years. There are three main ways to use
portfolios, although these are not mutually exclusive categories and each has
19 important subcategories. The main ways are for development, assessment,
and showcasing.

21 1. Development Portfolios

The developmental or learning type of portfolio is one of the most widely used,
25 or at least researched and reported on, types. In a developmental portfolio,
for each outcome, students preserve and reflect upon beginning, intermediate,
27 and mastery-level assignments or accomplishments. This process of reflection
is consistent with a “constructivist” theory of learning in which this intense
29 form of participation reinforces and deepens student learning. These types
of portfolios can be built into individual courses or designed to follow a
31 set of skills, such as writing portfolios (see, e.g., Chitpin & Simon, 2009;
Scott, 2005; Shepherd & Hannafin, 2009). While engaging in this develop-
33 mental reflection has educational benefits, it is also time-consuming on the
part of advisors or instructors, and because of that workload, is commonly
35 associated with credit-bearing courses or requirements.

37 2. Assessment Portfolios

39 Assessment of individuals and their professional competency based upon
how they present themselves and their work in portfolios has a long history.
41 Higher education professors are expected to document their teaching,

1 research, and service activities in dossiers or portfolios (Billings & Kowalski,
3 2008). This is a balance between areas of competency expected of all tenure-
track faculty, on the one hand, and a tremendous variety in how that com-
petency can be manifested in different academic disciplines, on the other hand.

5 Outside of academia, some established uses are in creative fields such as
7 art and architecture. More recently, it has been massively adopted
particularly in education both by schools of education and by state teacher
9 licensing agencies. It is also being used or explored as an alternative in a wide
variety of other areas: advanced practice nursing (Byrne, Schroeter, Carter, &
11 Mower, 2009; Taylor, Stewart, & Bidewell, 2009), credit for prior learning
(Klein-Collins & Hain, 2009), and music education (Kramer, 2007).

13 3. Showcase Portfolios

15 Showcase portfolios allow individuals to present themselves to potential
employers using current and job-related media. For people in creative or
17 technology fields, the line between a portfolio that shows proficiency to meet
graduation standards and one that displays their competence to employers is
19 essentially erased (Tubaishat, Lansari, & Al-Rawi, 2009).

21 Using a portfolio in LIS programs is not new, but it has primarily been
concerned with assessing students individually with developmental port-
folios in specific courses, or graduation-requirement portfolios. At many US
23 institutions, it has only applied to students preparing for licensure as school
librarians. It has also only recently been developed in an electronic format as
25 opposed to the giant three-ring binder format. Thus, using an electronic
portfolio (*ePortfolio*) structure for *program-level* assessment is a relatively new
27 concept. There are at present only a scattering of reports on the use of this
data for program, not student, assessment (Fitch, Reed, Peet, & Tolman,
29 2008; Gorlewski, 2010; Mercer, 2008;). This study reports on the design of
such a system at one ALA-accredited Masters of Library Science program—at
31 Indiana University (IU).

33 III. Development of an ePortfolio

35 IU's ePortfolio project was developed as a pilot study at the Indianapolis
37 campus of the School of Library and Information Science (SLIS). IU-SLIS is
a school located on two campuses, Bloomington and Indianapolis, with
39 a shared accreditation by the ALA. The school's dean resides on the
Bloomington campus, and there are two associate deans, one on each campus.
41 The Bloomington campus offers the Master of Library Science (MLS), Master

1 of Information Science (MIS), Specialist, and Ph.D. degrees; Indianapolis
3 offers the MLS. Admission requirements, curriculum, mission, goals, and
objectives are same on both campuses.

5 The Indianapolis campus schedules course times to fit students who
work (evenings, Fridays), and offers web-based courses and courses delivered
7 to several sites around the state by teleconferencing. Its student body is on
average older, working, and reliant upon technology for coursework and
9 administrative tasks. IU uses Oncourse, a self-developed course management
system with robust storage, data, communication, and custom-design
11 features. The University's information technology (IT) personnel developed
an ePortfolio system and provide grants and staff assistance to faculty who
use various Oncourse features to improve student learning.

13 The program goals for the IU-SLIS Master of Library Science are to:

- 15 • Assist and educate users of libraries and information centers;
- 16 • Develop and manage library collections;
- 17 • Organize and represent information resources;
- 18 • Apply management and leadership skills;
- 19 • Conduct and analyze research;
- 20 • Demonstrate basic technical expertise; and
- 21 • Approach professional issues with understanding.

23 The SLIS faculty had determined that there was a need to improve the
method used to assess student learning outcomes to meet accreditation
requirements which had been revised since the previous accreditation visit.
25 Members of the faculty on the Indianapolis campus developed an ePortfolio
for program assessment and improvement for a number of reasons. The
27 benefits of the system are technology integration, program reflection, and the
lack of an acceptable alternative.

29 One decision factor was to compare a portfolio system to other direct
measure alternatives. If a capstone were to be introduced, it would lengthen
31 the current 36 credit requirement or displace required courses or electives. If
thesis requirements were instituted, it would again lengthen the program for
33 students and also add significantly to faculty workload. Similarly, compre-
hensive exams would not lengthen the program for students, but would
35 require careful design, impose significant workload on faculty, and require
additional labor to aggregate results (as would theses).

37

39 **A. Benefits**

41 Technology was a prime benefit for process, learning, and administration.
Some studies of the implementation of ePortfolios, particularly in teacher
education program, reported that many students needed multiple workshops

1 and extensive individual coaching to manage the technological platform
(Hyndman, Gray, Pierce, & Hyndman, 2007). This turns into a distinct
3 advantage for LIS program evaluation. Librarianship is an inherently
technology-connected profession. It is not only desirable but also essential
5 that graduating students have skills sufficient to master (at least) an
ePortfolio system. In that sense, the ability to construct a portfolio itself is a
7 base-line measure of one professional competency.

9 There were also important administrative benefits. Both faculty and
students in this situation (as in many library schools) are often widely
scattered geographically. This securely authenticated but web-mounted
11 platform allows for access, administration, and communication from
anywhere. While the IU system includes a series of tools for scoring,
13 commenting on, and aggregating evaluative information, any ePortfolio
system that includes private, public, and shared areas for storage of artifacts
15 (a cloud configuration) can serve the basic needs of portfolio use.

17 Finally, this specific system, because it was primarily designed for
undergraduate, developmental use, includes a reflection component into its
design. Besides the simple storage of specific artifacts, having students
19 provide (brief) reflections added to the evaluators' understanding of those
artifacts. More, it turned out to provide beneficial encouragement for
21 students, as they graduated, to have a better understanding of what their
degrees—their accumulation of credits, requirements, and electives—added
23 up to.

25 B. Pilot Study

27 As the faculty began to explore this option, they received a competitive grant
from the Center for Teaching and Learning on the Indianapolis campus to
29 assist in the design phase. A pilot study was undertaken to test the concept
and perfect its design in five phases.

- 31 • Summer 2009: Students tested basic navigation and understanding of the process;
- 33 • Fall 2009: Beginning and graduating students tested navigation and usage with small-scale
implementation;
- 35 • Spring 2010: Graduating students tested construction of complete portfolios;
- Summer 2010: Faculty members tested navigation, usage, and evaluation of artifacts submitted by
the graduating students;
- 37 • Fall 2010: Faculty members discussed the outcomes of the pilot and use of the assessment results.

39 1. Student Testing

41 Given the experience reported in the literature on portfolios—that students
were often challenged by both technology and the conceptual framework of

1 portfolios—a careful and thorough approach was taken to get information
3 from students at various stages of their programs. During the first phases in
5 summer 2009, some design features (or flaws) were noted and reported to the
7 University’s IT personnel who made some changes. Not all suggestions were
9 adopted if the needs of one particular user group did not outweigh the
11 priorities of the majority of users, which in the IU system as a whole would
13 be undergraduates.

9 *Phase one.* In summer 2009, an ePortfolio site for the MLS was designed.
11 Student users of the site were presented with a matrix listing each of the
13 desired learning outcomes in a column on the left, with corresponding
15 space (cell) in a column on the right in which to load artifacts. Students
17 selected items from any part of their coursework that they felt demonstrated
19 mastery of that outcome. During the pilot, different prompts were
21 tested to see what would be most helpful to users, but would also decrease
23 administrative burdens, with fewer questions and less staff or faculty time.

17 An option existed within the IU ePortfolio for administrators and
19 faculty to designate particular assignments for automatic submission from all
21 students. This was a feature used in undergraduate implementation, and
23 undoubtedly simplified their portfolio construction. In the MLS ePortfolio,
25 students themselves chose any assignments, from any course. This had several
27 benefits. Students were more personally conscious of the link between
29 assignment and program goal. They had great flexibility in the choice of
31 project from a required class or a more advanced elective. For example,
33 people intending to be public services librarians would have more basic
35 items for the “organization and representation of knowledge” (cataloging)
37 component than for “assist and educate users.” In addition, the program’s
39 two objectives relating to technology and professional issues were not tied to
41 a specific course in the program. Instead, these could be, and should be,
evident in a variety of courses, and students could reflect on their meaning
within the context of areas of professional practice.

Participants in the summer of 2009 were students taking a course on
evaluation of library sources and services. They represented a variety of
interests (public, school, academic) and backgrounds (from paraprofessionals
to new college graduates to career changers), because the course is one of two
options for a program requirement. They were asked to navigate around
the interface, read and reflect on the prompts, consider what items they
might select, and give their perspectives on the use of portfolios in program
evaluation. At this point, students provided feedback on navigability
issues and the kinds of information and instruction that were needed. Site
design information was passed on to the University’s IT personnel for

1 implementation. Suggestions about instructions were incorporated by SLIS
staff into an improved matrix for further testing.

3

5 *Phase two.* In the fall of 2009, there were three groups of participants:
students taking an evaluation course, paid volunteers who were beginning
7 the program, and paid volunteers who were close to graduation. The
beginners were specifically included based on comments from the summer
9 such as, "I know what this means but I would find it confusing at the
beginning." In full implementation, students would ideally be working with
their matrix throughout the program, filling in each area as they felt they
11 achieved their best work in it.

13 IU's Institutional Review Board approved the study design. Volunteers
were given a modest stipend to compensate them for their time. For
students in the evaluation course, an assignment to critique instructional
15 evaluation was required, but it could be fulfilled either by reviewing the
SLIS ePortfolio or in one of two other ways. Most students chose the
17 ePortfolio-review option.

19 Beginning (first semester) and end (last semester) of program was one
demographic division. Another grouping was the type of library the
participants were interested in. Participants from the evaluation course
21 included three students with academic library career goals, ten aimed at
public libraries, and seven at school libraries. The recruited volunteers
23 consisted of 13 academic library, 3 public library, and 3 school library.
Participants navigated around the portfolio and also completed at least one
25 matrix area. They either provided written comments or were interviewed by
project staff with comments transcribed by project staff. Contrary to
27 expectations, the students at the beginning of their program did not
experience significant difficulties.

29 At this point the design of the matrix had been thoroughly tested with
students. It seemed clear that the mechanics were user friendly. More broadly,
31 the interviews raised other important issues. Students wanted to know
what kind of feedback they would get from faculty or advisors. This helped
33 the project staff design orientation materials for the portfolio. Students
also wanted to know if they could use the materials with potential
35 employers, as "showcase portfolios." This request was repeatedly stressed to
the University's IT personnel, and it helped them prioritize development of a
37 "presentation maker" template that students could use before and after
graduation.

39 Simultaneously with the student-side testing, faculty had been
discussing the use of portfolios in general. Some faculty raised concerns
41 about the conceptual task of populating a matrix with the entire array of

1 documentation of mastery. Would students not take it seriously enough—
2 would they upload items casually, hastily, even randomly? Would students
3 take it too seriously—would they request extensive advising from faculty?
4 Would they want detailed feedback?

5
6 *Phase three.* The spring 2010 student phase was designed to address these
7 issues. Twenty paid volunteers were asked to populate the entire matrix, to
8 keep track of how long it took, to ask questions of project staff as if to their
9 advisors, and then to be interviewed about the process as a whole. This was
10 still somewhat artificial, because if it were in full operation, most students
11 would not be working with the matrix only in their final semester, but
12 would fill it as they went along.

13 The findings of this final step were reassuring. Students reported that
14 selection of artifacts was easy for most areas. They had the most difficulty
15 determining what to submit for the stated outcomes when there was no
16 specific core course that matched the area (i.e., technology and professional
17 issues). Public library students reported the most overall difficulty deter-
18 mining items to submit. When asked about the usefulness of the ePortfolio,
19 65% reported that they saw value in measuring program outcomes, 60%
20 felt it would be useful for job searches, and 35%, unsolicited, commented
21 that it could be a tool used for evaluating teaching. Although it was stated
22 that the function of the ePortfolio was for programmatic review, not
23 individual student assessment, several students wanted feedback from the
24 faculty on their ePortfolios. Students reported that it took them more than
25 three hours to complete the ePortfolio—again, this was from start to finish,
26 on an artificial schedule.

27 Overall, the three semesters of student testing resulted in:

- 28
- 29 • An interface that students found easy to navigate;
 - 30 • An external/showcase option;
 - 31 • Student appreciation for the ePortfolio as a measurement tool; and
 - 32 • Instructions and assistance for students that was and would be manageable by staff or advisor
33 faculty.

34 The student phase also resulted in a structure that was filled with items
35 demonstrating mastery of 7 goals by 20 students. This constituted a small
36 but viable aggregation of information that could be used for testing the next
37 and essential part, namely faculty review of the artifacts for program
38 assessment and improvement and conceptual and mechanical testing. That
39 is, could faculty access the items easily? Did reviewing them provide
40 information that made sense?
41

1 2. Faculty Testing

3 The task for faculty was to review student work, to determine the extent to
5 which it demonstrated mastery of program outcomes, and to extract
7 information that could be used for program improvement. The degree of
9 mastery issue was framed as a mainly quantitative measure, while the process
of program improvement benefited from a qualitative approach. Both were
possible within this as well as other ePortfolio systems. For the quantitative
measure, a reasonably consistent scoring system was needed. The other
needed a way to note and aggregate observations about student work.

11 The first step was to access the artifacts chosen and uploaded by students.
13 Oncourse, the IU learning management system, had reporting features that
15 provided easy access to the submissions by learning objective and by student.
17 Any authorized faculty user could click on a program goal, choose a report
19 type, and be presented with a screen showing links (storage of) all of the
submitted items for that objective, organized by student. By-student
organization was especially important in cases where a student had selected
multiple items to demonstrate achievement of the goal when no individual
item would provide sufficient evidence.

21 In general, there are two complementary concerns in program-level
23 evaluation systems—having enough, and validly representative material, and
25 not having too much material for available faculty time. There are some
27 better and worse answers to this dilemma. In some fields, such as nursing
29 (NCLEX exam) and business (e.g., the ETS Major Field Exam) there are
standardized tests that all students can be required to take. There is no
grading time needed for faculty, and the data is reasonably detailed enough
to be applied to program improvement, although the main drawback of
standardization is the lack of local considerations. Another approach is to
develop a collection of “best” papers. This is both easy and valuable for other
purposes, but it ignores the range of students and student work.

31 Within IU’s ePortfolio system *all* students populated their matrices of
33 goals with artifacts. All students could use these artifacts to create
35 “presentation” portfolios if desired, and any of them can request feedback
from advisors. Not all items needed to be evaluated by faculty for program
review, however. Instead, random samples could be identified that reasonably
represented the whole, avoiding participation and selection biases.

37
39 *Phase four.* In the summer of 2010, each of the principal investigators in this
41 study first looked at a selected set of submissions for one of the objectives to
get an overview of the possibilities for review of the data. Qualitative notes
were taken for each student, and then the investigators met to compare notes.

1 Technologically, preparing reports and downloading data was quick and
 3 easy. Both investigators found it relatively simple to determine whether a
 5 student met the stated objective or not, and they discovered that they had
 independently designed a rubric to assist with that evaluation. After

7 comparing notes, a generic rubric format was designed as seen in Table 1.
 9 The Oncourse matrix framework allowed for both numeric coding and
 11 text fields. The numbered scores for achievement allowed the School to
 generate brief broad summaries, and these also identified and screened for
 13 individual items which were scored particularly low or high, to ensure
 15 reliable ratings. Looking at overall averages, faculty reviewers then focused
 17 on identifying what areas had the best or weakest performance, and reviewed
 19 notes for those areas.

21 This was tested by using the rubric with additional qualitative note
 23 taking for a selected set of artifacts from two of the other learning objectives.
 25 Each student's cell took from 15 to 30 minutes to assess, based on the
 number of artifacts that had been submitted. For some program goals, many
 27 students selected the same course assignment to populate their cells, such as a
 final collection development plan assignment to demonstrate knowledge of
 the "Develop and manage library collections" objective. For others, there was
 a mix of basic and advanced course assignments (e.g., MARC records vs.
 digital library development plans). Students submitted one to five artifacts
 for each objective.

29 This pilot review showed a gap in the documentation. Each student had
 31 one overall program reflection. Sometimes this provided good information
 33 about how the student viewed their artifacts, but accessing it in conjunction
 35

37 **Table 1**
 39 **Artifact Scoring Rubric**

31 Student	Unsatisfactory (1)	Marginal (2)	Satisfactory (3)	Excellent (4)
33 A	Omitted part(s) of the goal	Included all parts but with poor quality	Included all parts at the level of basic coursework	Showed exceptional creativity and/or advanced knowledge
35 B				
37 C				
39 D				
41				

1 with looking at the artifacts was awkward. In other cases students provided
2 little detail, focusing on a very broad-level discussion of librarianship.
3 Therefore, it was decided that it was necessary, when populating the
4 objectives cells, for students to use a small comment field to provide a very
5 brief description of why those artifacts were good—and complete—
6 demonstrations of content mastery.

7

8 *Phase five.* At the beginning of fall 2010, Indianapolis faculty had their
9 regular faculty retreat. Observations on student achievement based on the
10 small pool of volunteers were shared among the full time faculty. Even this
11 very limited amount of student learning data proved to be very interesting to
12 the faculty, and provoked spirited discussion of what they could do in their
13 courses, both basic and advanced, to reinforce program learning outcomes.
14 This was the ultimate and very successful goal of program assessment,
15 namely invigorated teaching, providing effective learning, and ensuring a
16 continuous improvement environment.

17

18 **C. Study Results**

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20 The pilot study explored the entire process of using ePortfolios for program
21 assessment on a small scale. The pilot study explored the entire process of
22 using ePortfolios for program assessment on a small scale, approximately
23 10% of full size. The final pilot data from 20 students was reviewed by 2
24 faculty members. This would compare to an actual annual review of data
25 from approximately 200 graduating students by 20 faculty members when
26 fully implemented. The pilot tested the entire process from start (student
27 usability) to end (faculty use) to improve teaching and learning.

28

29 Interviews and data showed that the students had relative ease
30 navigating the ePortfolio and determining what artifacts to submit for each
31 stated learning outcome; however, the length of time taken to complete the
32 process was longer than anticipated. The testers came into the study without
33 previous knowledge of the ePortfolio, so in the future, this will likely be
34 reduced by introducing all students to the tool during their orientation and
35 by having faculty suggest certain assignments to students throughout their
36 program that could be used to populate the ePortfolio.

37

38 Faculty analysis of the results was also found to be relatively easy. For
39 the most part, artifacts submitted made it clear whether the student had
40 mastered the content of the objective. A few questions did arise during the
41 analysis. For example, students clearly presented information to demon-
strate knowledge of the “Assist” component of “Assist and educate users of
libraries and information centers”; however, the “Educate” component was

1 weakly represented in the artifacts. Was this due to the students' use of
3 "or" instead of "and" in reading the prompt? Or, could it be that artifacts
5 were not a good measure for "Educate," because this might have best been
7 shown in a live setting? For example, could observation notes be used as
documentation? Or, was it not a measurement issue at all but an area where
the program had a weakness. This was the sort of issue that could be
examined in more detail with full implementation of the ePortfolio system.

9

11 **IV. Conclusion**

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15 From this experience and the small pool of results, it appears that
17 ePortfolio analysis provides a robust administrative framework and rich
19 data for overall review of programs. It can identify problem areas, and
faculty can look for causes which could include lack of coverage of the area
in required courses, infrequent offering of an elective course in the area, or
simply a flaw in the tool. If there were a problem with the tool, it should
be adjusted. The real goal is to find and address weaknesses in the program
itself.

21 Even in this initial stage, an example of use of the ePortfolio process,
23 that is, identifying and addressing a problem area, occurred with respect to
25 the program's technology outcome. One student near the end of his
27 program submitted a simple PowerPoint presentation as the artifact to
29 demonstrate knowledge in the "Demonstrate basic technical expertise"
31 objective, and he stated in the reflection section that he consciously
arranged his program to avoid technology-related courses. The fact that this
emerged in the ePortfolio is a powerful demonstration of the importance of
gathering information from all students, rather than (as is often the case),
gathering only exemplary materials from outstanding students. At a faculty
meeting, a consensus quickly emerged to integrate technology applications
into more of the core/required classes, not leaving it to courses with
technology "labels."

33 Informative data from representative students about program goals
35 which is then used for improving the teaching and learning process is the
purpose of any assessment process, and ePortfolios proved to be an effective,
efficient tool for this essential academic purpose.

37 Each educational program designs its own outcomes and needs to tailor
39 its mechanisms for assessment to the characteristics of its student body and
its faculty structure. ePortfolios work well for students in distance/online
programs with a relatively high degree of technological familiarity.

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