



STEP 1

Bachelor's Degree In Qualifying Field

- Bachelor's program accredited by Commission on Recognition of Postsecondary Accreditation
- Bachelor's Degree in Addiction Counseling or related area
- Courses must align with specific content areas and cannot be continuing education (CE) credits
- Check out [here](#) for a list of programs that qualify for this license



STEP 2

Apply for LACA (Associate) License

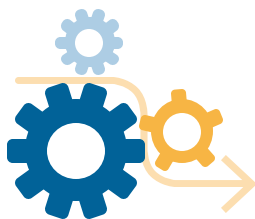
- Apply for your license [here](#). Submit application, fee, criminal background check (CBC), [Form C](#), [Form P](#), and official transcripts with bachelor's degree conferred
- Field experience cannot be used to meet practicum requirements. Your practicum must occur within your bachelor's program
- A temporary permit may be issued if you have a valid license to practice in another state and have applied for a license with the board. More information can be found [here](#)



STEP 3

Pass the Exam

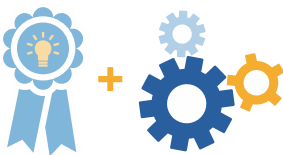
- Applicants must pass the [ADC](#) or [NCAC-II](#) examination
- Once you take the exam, the exam agency will release the scores to the BHHS Board. Exam results can be shared directly to the BHHS Board.
- Seven (7) to ten (10) business days after scores are received, the BHHS Board will issue the LACA license (or notify applicants of next steps required).



STEP 4

Gaining Experience Toward Full Licensure as an LAC!

- Must be a licensed as a LACA.
- Individuals must have 2+ years of addiction counseling experience. This includes at least 150 hours under supervision, 100 hours of which must be under individual supervision, and 50 of which must be under group supervision obtained under a qualified supervisor licensed in Indiana (LCSW, LCAC, HSPP, LMHC, LMFT, or Psychiatrist).
- Please review IC 25-23.6-10.5-7 and 839 IAC 1-5.5 to learn more about experience requirements.



STEP 5

Apply for full license as LAC

- Apply for your license [here](#). Submit application fee, criminal background check (CBC), Form E2, and Form S2.
- A temporary permit is available more information can be found [here](#).



STEP 6

Explore Incentive Opportunities

- Check out what policies and programs exist to support your practice in Indiana.
- Explore behavioral health workforce programs and incentives at <https://bowenportal.org/portfolio/the-playbook/existing-initiatives/> to learn more about current opportunities.



Moving to Indiana, or looking to begin practicing in Indiana?

Individuals who meet the criteria to become an LAC and hold an equivalent license in another state (or a state that does not license this role) can apply for a temporary permit, take a jurisprudence exam, and become immediately eligible to practice in Indiana.