

SALALM 2018 Editorial Board Report (Online meeting)

Wednesday, June 13, 2018, 12:00 p.m.-1:30 p.m. (PDT)

Present: Gayle Williams, Fernando Acosta-Rodríguez, Melissa Gasparotto, Sarah Aponte, Antonio Sotomayor, Mairelys Lemus-Rojas, Sócrates Silva, Orchid Mazurkiewicz (chair)

1. Publications and works in progress

a. SALALM Papers– Orchid

- Identified and started working with a new copyeditor; taking advantage of the increased budget for copyediting that was approved last year by Finance
- SALALM 60 (González, 2015)
 - Mailed out in February 2018
 - Included an extensive set of appendices prepared by Luis González (timelines and guides to all the annual meetings, officers, and organizational milestones and publications; a bibliography of publications about SALALM; and a selective bibliography of Dan Hazen's publications)
- SALALM 61 (Celis-Carbajal, 2016)
 - Far behind schedule – about a year behind and now overlapping with Daisy
 - Have only received five of twenty-two papers so far
 - Have been told the remainder will be in by the end of June
- SALALM 62 (Domínguez, 2017)
 - Have received four of approximately twenty – that's behind schedule but not out of the norm too much

Gayle noted her thanks to Luis for his excellent work with his volume's supplementary materials.

b. Bibliography of Bibliographies– Gayle

- 10/11-11/12 edition--manuscript was mailed to Secretariat this week
- 12/13-13/14 edition--manuscript is underway and will be ready in Fall 2018 for publication
 - 90-99 Scarecrow cumulation—she's trying to get in touch with the editor to see if this really going to happen.

c. Bibliography and Reference Series– Orchid

- Rafael Tarragó's bib on the Cuban Autonomist Party was mailed out in August 2017 – thanks again to everyone who assisted with the preparation of the manuscript, especially Sarah Aponte, Suzanne Schadl, Tracey North, and Hortensia Calvo.
- Next up?
 - Two potential submissions from Gayle:
 - Bibliography on Latin American Screenplays--Expect to submit manuscript to Editorial Board for consideration by end of year
 - Bibliography on Gertrudis Gómez de Avellaneda--Hope to submit manuscript for consideration in 2019

2. SALALM Online Publications Follow-up – Melissa

On hold while until the new website is launched. Expectations and technology have advanced and tech so there's a lot of potential. Plans to convene a group to investigate once the website is settled. And there are now librarians who do this and focus on digital scholarship that we can pull in to try to help with this. There's lots to resolve in

terms of where things are going to be hosted. The Communications Committee will be an important place for figuring out a lot of this stuff.

3. Latin American Information Series – Melissa

Developing a peer review component was discussed as a way to add value to the series and make it more appealing to potential authors.

4. Medina Award

- 2018 update - Antonio
 - Received a good number of entries (6), all excellent works and worthy of the prize
 - Different formats: Books, bibliographies, articles, and websites
 - Different approaches: historical, bibliographic, library science, political science
 - We have chosen a winner and it will be announced in Mexico City.
 - During Orchid's recent review of the Operational Handbook she noticed that the Medina is supposed to bring their recommendation and justification to Editorial Board. Considering the award and certificate have to be ready for the conference, presumably this is done via email before the conference.

- Follow-up on Medina criteria changes from 2016 - Orchid
 - From the Exec Board decision: "The vote was unanimous in approving the revisions as submitted, with one member not voting. In addition, not all but a majority of Exec Board who did respond voted that the award should be explicit in including projects submitted beyond the geographic areas of Latin America and the Caribbean to incorporate the Iberian Peninsula, as well as the diasporas of all of these regions (Spain, Portugal, Latin America and the Caribbean) in any other part of the world."
 - Because of the timing of that decision, it was decided that we would proceed with the approved changes and consider the geographic scope for the following year but this fell through the cracks.
 - Some noted that this change is in sync with the changing mission of SALALM that was done a few years ago. Medina will come up with some language to bring back for consideration.
 - Suzanne Schadl cycles off the panel this year.

5. SALALM Repository Report 2017-2018 – Mairelys

- **Overview:**
 - The front-end and back-end of the SALALM Digital Repository were unavailable for at least 5 months. A message was added to the Repository homepage to indicate its status, as suggested by Orchid Mazurkiewicz. After it was restored, I found out that existing data describing 50 SALALM newsletters got corrupted and proceeded to clean it up. I was able to upload 110 Newsletters and created basic metadata for them. I also added 4 conference presentations from last year's conference and a book chapter before the Repository became unavailable again after the migration.
- **Issues to address:**
 - A CSV Importer plug-in was a solution proposed three years ago to eliminate unnecessary copying and pasting of submission's content. Only those with admin privileges to install plug-ins on the SALALM site are able to make this a reality. I'm still waiting to see if this can finally be implemented.
 - Another issue to address is the low submissions to the repository. I proposed a couple of ways in which we could go about requesting participation in last year's report. Due to the current state of the Repository, I'm not sure we can make any improvement in this area at the moment.
- **Outreach:**

- As I usually do, I'm planning on sending out an email to the SALALM list before the conference to encourage presenters to submit their work to the repository if it is made available before that time.

Mairelys also mentioned that she's been considering DOIs. Suzanne mentioned that she could remind the membership about the repository during the conference and suggest it as a place to share your work and have access to more. The issue of potential overlap between the SALALM digital archives and repository was discussed but it was unknown if there had been any progress on setting up the digital archives. We might need to return to this issue once the digital archive is more developed.

Gayle acknowledged and thanked Mairelys for all her work on the repository.

6. HAPI – Orchid

- HAPI Journal evaluation project completed
 - Added seventy-nine titles and deselected forty-five currently indexed titles
 - Most of the new titles are being added as of their first issue of 2018
- Updated version of HAPI was launched in November 2017
 - A variety of behind-the-scenes and minor design changes to provide greater usability for people with disabilities and those using assistive technology
 - The inclusion of multilingual “stop words” into our search
 - Abstracts are now being added to article records
 - Didn't initially intend to add them retrospectively but the process is pretty straightforward for journals with fulltext online and we've had some extra student help so we're pushing ahead with that; mainly back to the early 2000s for now
 - Around eight thousand abstracts added so far
 - 271 of our titles have given us permission to add abstracts
- Have completed a distribution deal with EBSCO; will no longer be included in OCLC First Search but will maintain our relationship with Proquest's PRISMA

7. Review of SALALM Operational Handbook section per request from Laura Shedenhelm – Orchid Mazurkiewicz

Orchid will share notes (in parentheses below) with Laura and see about updates.

2.3 EDITORIAL BOARD

Composition: Appointed members and five ex officio members, who are the SALALM Website Content Editor [OM: didn't this person shift over to the Comm. Comm.?] and add repository coordinator, the editor of the Hispanic American Periodicals Index (HAPI), the chair of the Medina Award Panel, the editor of the Bibliography of Latin American and Caribbean Bibliographies, and the editor of SALALM Web Publications. The chair of the Editorial Board serves at the pleasure of the Executive Board.

Purpose: To advise and recommend policies concerning SALALM publications and related publications to which SALALM provides advisory assistance and to undertake those activities necessary to the continuance of the SALALM publications program.

Activities:

1. Establishes and reviews bibliographical standards for SALALM publications.

2. Recommends policy concerning the scope, content, and format of SALALM organizational publications.
3. Solicits for publication works which are appropriate for publication under the sponsorship of SALALM.
4. Recommends for publication under SALALM sponsorship those works which relate to the purposes of SALALM and meet SALALM editorial standards.
5. Reviews works submitted for possible publication.
6. Collaborates with the President and Executive Director in seeking funding for the SALALM publications program.
7. Collaborates with the Executive Director in recommending fees to be charged for SALALM publications.
8. Assists and supports SALALM Website Content Editor in determining policy for the SALALM Website. [OM: Also Comm. Comm.?]
- 9 Acts as SALALM Advisory Board for the Bibliography of Latin American and Caribbean Bibliographies.
10. Acts as SALALM Advisory Board to HAPI editor.
11. In collaboration with the Executive Director, arranges with professional copy editor(s) and word processing firms or services to prepare and mail SALALM Papers, which have been forwarded to the chair by the Past President.
12. Appoints members of the Medina Award Panel, receives their recommendations, with justifications, from the chair.

2.3.1 SALALM Website Content Editor [OM: Also described under Comm. Comm. 2.9.2 – although a little differently]

Appointed by Vice-President or President as appropriate; serves as ex officio member of the Editorial Board.

Activities:

1. In collaboration with the Executive Director and Editorial Board determines content of the SALALM Website, except for those items mandated by the Executive Board.
2. Provides to the Executive Director on a planned schedule a clean copy of each issue of the SALALM Website, with all details of format clearly designated. [OM: odd... perhaps a leftover from when this was newsletter editor??]
3. Works with Editor of SALALM Web Publications for getting materials published on the SALALM Website.

2.3.2 EDITOR OF Hispanic American Periodicals Index

Serves as ex officio member of the Editorial Board.

2.3.3 EDITOR OF Bibliography of Latin American and Caribbean Bibliographies

Appointed by the Editorial Board; serves as ex officio member of the Editorial Board.

Activities:

1. Compiles contents of the annual Bibliography of Latin American and Caribbean Bibliographies with the assistance of volunteer contributors and provides the Executive Director camera-ready copy of the completed manuscript for publication.

2. Recruits volunteer contributors.
3. Responsible for the five-year (or other) cumulation of the bibliography and delivery of camera-ready copy of manuscript to contracted publisher.

2.3.4 EDITOR OF SALALM Web Publications

Appointed by the Editorial Board in coordination with the SALALM Website Content Editor; serves as ex officio member of the Editorial Board.

Purpose: To select and edit electronic publications, such as the Latin American Information Series (LAIS), for the SALALM Website.

Activities:

1. Coordinates with the SALALM Website Content Editor to publish electronically materials which may be appropriate for the SALALM Website.
2. Solicits materials for the Latin American Information Series which meet the criteria as described in the series guidelines.
3. Reviews materials received to ensure they meet stated criteria.
4. Arranges for peer review of submissions to Website series. (For guidelines on SALALM Web publications, see Operational Handbook, Sec. III.)

2.3.5 MEDINA AWARD PANEL

Composition: Three members appointed by the Editorial Board; the chair serves as ex officio member of the Editorial Board. Panel members serve three-year staggered terms.

Purpose: To solicit nominations and select winners of the José Toribio Medina Award from among SALALM members in good standing.

Activities:

1. Announces the annual competition on the SALALM Website and other appropriate sources, and solicits nominations; notifies individuals of their nomination when they have not submitted their own work.
2. Solicits review copies of materials which have been nominated.
3. Selects, when the quality of submissions so warrants, a winner. The Award Panel may withhold the award when a year's submissions fail to meet its criteria of excellence.
4. Submits award recommendation, with justifications, to the Editorial Board; arranges with the Executive Director for check to be drawn and for the certificate to be prepared.
5. Announces winner at the annual conference. (For guidelines on the Medina Award, see Operational Handbook, Sec. III.)

III C. José Toribio Medina Award

At SALALM XXVI (New Orleans, 1981) the Executive Board established the José Toribio Medina Award, to be made annually, if merited, in recognition of outstanding contributions by SALALM members to Latin American Studies. Originally two awards, one for articles and one for monographs, were authorized; however at SALALM XXXVII (Austin, 1992), the award for articles—which had never been given—was eliminated. At SALALM LX (Princeton, NJ, 2015) the Executive Board approved a redefinition of the award to be a single prize recognizing a publication (format is not a criterion) containing original research.

The purpose of the program is to encourage and acknowledge truly superior accomplishments in research and scholarship. An award panel reviews nominations and submissions and recommends a recipient to the Editorial Board.

The award, in the form of a certificate and an honorarium, is given for a distinguished monograph [OM: out of sync for criteria below] published or accepted for publication within the three years immediately preceding the closing date for nominations. Nominations are sought for meritorious bibliographies and reference works, and sources which facilitate access to research or contribute to the understanding, use, or development of Latin American collections. Reprints, translations, or re-editions are not eligible. Selection is based on scholarship, style, and the importance of the contribution. [OM: Most of this para is covered (or contradicted) below. I think having both is confusing.]

To be eligible for the award, an author must be a member in good standing of SALALM for the current year and the preceding two years.

If requested to do so by the award panel, authors are responsible for providing one copy of the work to the review committee. Such copies will be returned when the selection process has been completed.
(Based on the Introduction to the Nomination Forms published on the SALALM Website.)

Criteria for Nomination

José Toribio Medina Award Criteria for Nomination

Formulated, January 1988

(Updated, October 1994; July 2010; January 2016)

One prize may be offered each year for a publication containing original research.

All types of research will be considered as long as the work adds to the body of knowledge about or provides previously unpublished access to Latin American library materials, Latin American libraries and librarianship, the Latin American book trade, and/or Latin American/Latina/o Studies. Format is not a criterion: books, scholarly journal articles, online databases and other electronically published works (for example, web pages, blogs), films, microforms, and other non-print materials are all eligible.

The Award is given to SALALM members only. In order to be eligible, the nominated author(s) must have been member(s) of SALALM for three consecutive years, including the year of publication of his/her work. Thus, an

individual who joined SALALM in 2014 would not be eligible to receive an award until 2017.

Nominated entries will be eligible for consideration for three years following the date of publication. A nominated title published in 2015, for instance, would be eligible for an award through 2018. Works may be re-nominated in subsequent years.

Translations and republications are not eligible. Second or later editions will be judged on the amount of new material incorporated.

The following criteria shall be considered by the Medina Award Panel to select the award-winning work:

- Aid to scholars/researchers (How helpful will this be to the scholar or researcher? What type of need does it fulfill?)
- Scope (Purpose, coverage, currency)
- For bibliographic works: Arrangement (Sequence, indexing, ease of consultation)
- Formatting (Physical make-up, illustrations, design if applicable)
- Special features (Distinction)
- Originality of effort (How original is the work? Does this cover the same ground as other publications? If not, what makes it different?)
- Comprehension of topic (Does the author/compiler demonstrate that he/she understands the subject? Is there an introductory essay that establishes the field so that a novice could grasp the scope and importance of the topic being treated?)
- Audience (How widely will this work be used?)
- Bibliography (the work should include a solid, diversified and updated bibliography)

It is the obligation of the members of the José Toribio Medina Award Subcommittee to seek out worthy, eligible titles, not to rely exclusively on outside nominations. It is also the responsibility of the panel chair to publicize the award-winning work and to pass on to his/her successor all eligible nominated entries that were not awarded the prize. [This updated wording was sent by Orchid Mazurkiewicz, Chair of Editorial Board, February 22, 2016.] [OM: This parenthetical should be modified so it's clear these weren't *my* updates – they were formulated by Ed Board and approved by the Exec Board via email in February 2016.]